



Hyalite Rural Fire District

Document Approval Form

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Approved by motion of the Hyalite Rural Fire District Board of Trustees, as reflected in the Board Meeting minutes of _____.

Vice Chair Signature

~~Eugene M. Geddes, III~~ Justin Miller

Printed Name

OR

Approved by the Hyalite Rural Fire District Fire Chief.

Fire Chief Signature

Jason Revisky

Printed Name



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DOCUMENT INFORMATION

Document Type:	Governance
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VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	July, 2016	<ul style="list-style-type: none">• Original, document number unknown.
2.0		No approval	<ul style="list-style-type: none">• Document number assigned.• Standard formatting applied.
3.0	Board of Trustees	July, 2019	<ul style="list-style-type: none">• Policy subcommittee revisions.

MISSION STATEMENT

The Board of Trustees of the Hyalite Rural Fire District (HRFD) exists to exercise financial oversight, provide policy leadership, and create a culture of trust and accountability among district taxpayers and the staff and volunteers who provide emergency services.

GOALS

- Continue to engage the public, leading to better understanding of and support for the HRFD.
- Align community expectations with the HRFD budget.
- Continue to plan for and support the district's capital replacement funds.
- Remain well informed of growth patterns in the district.
- Maintain positive and productive relationships with other emergency service providers/agencies within our community.

BOARD PROCESS

The HRFD Board approaches its task with a style that emphasizes outward vision rather than internal preoccupation, encouragement of diversity in viewpoints, strategic leadership more than administrative detail, clear distinction of Board and staff roles, collective rather than individual decisions, and proactivity rather than reactivity. More specifically, the Board will:

- Operate in all ways mindful of its public trusteeship obligation to the residents of the HRFD.
- Represents the district tax payers. The Fire Chief is the CEO responsible for the department's operations. The Board balances the needs of the department with the expectations and desires of district residents.
- The Board collaborates with the Fire Chief to establish Broad strategy and objectives then establishes policy as necessary to be implemented by the Fire Chief. The Board monitors and evaluates the Fire Chiefs implantation of strategy and objectives and works to remove barriers to success.
- Delegate all Board authority to staff through the Fire Chief. Accountability of the staff is the responsibility of the Fire Chief.
- the Board shall not undermine the authority of the Fire Chief through private conversations with staff and/or members.
- Speak with one voice in personnel dealings with the Fire Chief. No individual Board member has authority over the Fire Chief.
- Make an annual evaluation of the Fire Chief during the month of January. The evaluation of the Fire Chief is based solely on performance in making progress towards accomplishing departmental goals as established by the Fire Chief.

AUTHORITY FOR POWERS AND DUTIES OF TRUSTEES

7-33-2105. Powers and duties of trustees. (1) The trustees:

- (a) shall prepare and adopt suitable bylaws;
- (b) have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property and emergency medical services and equipment, for the protection of the district;
- (c) may appoint and form fire companies that have the same duties, exemptions, and privileges as other fire companies for retirement purposes only;
- (d) shall prepare annual budgets and request special levies for the budgets. The budget laws relating to county budgets must, as far as applicable, apply to fire districts.

(e) may enter into contracts as provided in [7-33-2107](#); and

(f) may pledge income to secure financing of the district as provided in [7-33-2109](#).

(2) All money received by the trustees must be deposited in the county treasurer's office and credited to the fire district.