

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES POLICY SUBCOMMITTEE PUBLIC MEETING
SYNOPSIS**

DATE: JUNE 10, 2019 TIME: 7:45 a.m.
 LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman
 BY: Hyalite Rural Fire District Board of Trustees Policy Subcommittee

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:
 Pete Geddes
 Nick Shrauger

STAFF IN ATTENDANCE:

PUBLIC IN ATTENDANCE:

0:00:00	
0:00:00	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Trustee Geddes called the meeting to order and noted there were no members of the public in attendance.
	AGENDA
0:00:13	Review, Discuss, and Make Recommendations for the revisions to the HRFD Governance Policy Trustee Geddes noted that policy review subcommittee had a copy of the Gallatin County Mission Statement provided by Steve White as well as the current HRFD Governance Policy which is more than a decade old. He suggested that they give the other members of the Board a new version to react to. Trustee Geddes the Executive Limitations section should be removed and would like to work on the mission statement section. Trustee Geddes and Trustee Shrauger agreed a Vision Statement is not necessary. Mission statement should answer the question "why does the Board exist?" <ul style="list-style-type: none"> • Exercise financial oversight and leadership • Create culture of trust and accountability among taxpayers, fire and emergency services, and Board of Trustees • Provide visionary leadership fostering confidence and trust

<p>0:11:35</p>	<p>Trustee Geddes stated the Board had previously worked on goals, primarily around customer service/customer intimacy. The long- and short-term goals in the county document are much different than those. Trustee Shrauger stated he thought the county document has too many goals – the HRFD Board meets once per month, so cannot manage as many specific goals. He thought the fire and emergency services operations would have more specific long- and short-term goals.</p> <p>Board Long-Term Goals</p> <ul style="list-style-type: none"> • Align community needs with budgetary decisions • Continue efforts to engage public • Continue to maintain adequate capital reserves • Remain aware and well-informed of growth patterns within our district • Maintain positive and productive relationships with other emergency providers within our community
<p>0:19:21</p>	<p>Trustee Geddes stated that if short-term goals are included in this Governance Policy, that part of the document would need to have an annual review and update. Trustee Shrauger suggested they ask the Board if they want short-term goals included.</p> <p>Trustees Geddes and Shrauger agreed the current Board Process section is retained, and discussed modifications to it. Trustee Geddes suggested he work on modifying the section.</p>
<p>0:25:00</p>	<p>Trustees Geddes and Shrauger reviewed the Board-Staff Relationship section. Trustee Geddes suggested some of the items can be rolled into the Board Process section, then remove the Board-Staff Relationship section. They agreed the Board needs to improve the Fire Chief evaluation process.</p> <p>They crafted the following to be included in the Board Process section: The Board represents the taxpayers. The Fire Chief is the CEO of the fire and emergency services operations. The Board balances the needs of the department with the expectations of the taxpayers.</p>
<p>0:31:30</p>	<p>Trustee Shrauger believes the Fire Chief should be responsible for setting operations goals. Trustee Geddes agreed.</p> <p>Action Item: Trustee Geddes will modify the Governance policy based on this meeting’s discussions.</p>
<p>0:34:07</p>	<p>ADJOURNMENT</p>