



Hyalite Rural Fire District

Alcohol and Tobacco Policy in Operational Facilities

DOCUMENT INFORMATION

Document Type:	Board Policy
Document Number:	2017-809

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	August 8, 2017	<ul style="list-style-type: none"> Original document.
2.0	Board of Trustees	January 22, 2019	<ul style="list-style-type: none"> Standard formatting applied. Name change to include alcohol and tobacco. Reference Volunteer and Employee Manuals.

PURPOSE

The purpose of this policy is to define and provide clarity regarding the consumption of alcohol and tobacco on the operational facilities of the Hyalite Rural Fire District (HRFD). The use of drugs, alcohol, and properly prescribed prescription medications by volunteers and staff is covered in detail on in the ***HRFD Volunteer Handbook*** and the ***HRFD Employee Manual***.

POLICY

- (1) Use of alcohol and tobacco products is prohibited on or in any operational facilities, including apparatus, of the HRFD. This applies to Trustees, Staff, Volunteers, and members of the public who may use HRFD facilities for private purposes.

- (2) At off-site celebrations hosted by HRFD (e.g., the Christmas party):
 - a. HRFD funds will not be used to purchase alcohol.
 - b. The consumption of alcohol by staff and volunteers at such events is permitted subject to the relevant sections of the ***HRFD Volunteer Handbook*** and the ***HRFD Employee Manual***.




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Document Approval Form

Document Name:	<i>HRFD Alcohol & Tobacco Policy in Operational Facilities</i>
Document Type:	<i>Board Policy</i>
Document Number:	<i>2017-809</i>
Version Number:	<i>2.0</i>
Date Approved:	<i>January 22, 2019</i>

Approved by motion of the Hyalite Rural Fire District Board of Trustees, as reflected in the Board Meeting minutes of *January 22, 2019*.



Chair Signature

Eugene M. Geddes, III
Printed Name

Approved by the Hyalite Rural Fire District Fire Chief.

Fire Chief Signature

Jason Revisky
Printed Name