

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES
PUBLIC MEETING SYNOPSIS**

DATE: November 28th, 2017 TIME: 7:00 p.m.
PLACE: Sourdough Fire Station, 4541 S. 3rd Rd.
BY: Hyalite Rural Fire District Board of Trustees

Meeting Called to Order and a reminder to the public that the meeting was being recorded.

TRUSTEE IN ATTENDANCE:

Dave Kraft, Chairman
Pete Geddes, Vice-Chair
Walk Zidack, Treasurer
Chuck Wyman, Trustee

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Brian Nickolay, Assistant Fire Chief
Katie Webster

PUBLIC COMMENT

CONSENT AGENDA

(00:00:25) Motion to Approve the Consent Agenda was made and seconded. Vote was 4-0, unanimous approval

REGULAR AGENDA

1. (00:00:39) Discussion And Decision on Fire Department Insurance Policy
 - a. Shawn Peterson from PayneWest presented an overview of the expiring and policy and renewal offer
 - b. HRFD has been with VFIS for the past 3 years; there is only one other insurance provider in the state but only one other VFD insures through them
 - c. The expiring policy cost \$9,772, renewing at \$10,479
 - i. 2% decrease but insuring 1 more career position
 - d. Expiring package policy cost \$27,539, renewing at \$27,018
 - e. (00:12:50) Motion to approve renewing VFIS insurance policy beginning 1/1/18 made by Trustee Wyman, seconded by Trustee Geddes, and approved unanimously (4-0)
2. (00:13:11) Discussion and Decision on Capital Replacement Items
 - a. Chief Revisky made report on updates to the capital replacement items approved in October
 - b. AEDs were estimated at \$18,000, but due to need to purchase training and pediatric attenuators, actual cost is going to be \$21,052
 - c. New plow was estimated at \$6,000
 - i. Quote from Stevens Welding was \$6,400
 - ii. Quote from Boss Plow was \$5,800, which included a lifetime annual service

- d. (00:16:56) PC from Nick Shrauger: quoted an email sent to Trustee Kraft in support of the purchase of portable radios, AEDs, and TICs
- e. Chief Revisky stated that HRFD would try to sell the old plow on Craigslist
- f. (00:20:46) Motion to purchase the AEDs and the Boss Plow was made by Trustee Geddes, seconded by Trustee Wyman, and approved unanimously (4-0)
- 3. Discussion and Decision on Fiscal Year Agenda – accidental agenda item,; not an item for discussion
- 4. (00:21:18) Discussion and Decision Regarding Placing Unappropriated Budget Remainder into Restricted Capital Funds
 - a. Trustee Zidack explained that the Board tries to keep money back for capital replacement, as well as to cover an unknown budget for part of the year
 - b. Last year, no monies were added to the Capital Replacement Plan
 - c. Therefore, the Board would like to add almost 2 years' worth of C.R.P. funds to C.R.P.
 - d. Chief Revisky stated that the C.R.P. calls for an average of approx. 285k to be added to it each year
 - e. Trustee Zidack further explained that:
 - i. 1.1mil currently in unrestricted funds
 - ii. Propose to add 500k to capital reserve
 - 1. 400k in capital reserve, and 100k in building fund
 - f. (00:29:28) PC from Steve White: questions to the Board on where they would be taking monies from, and if any accommodation was being taken for depreciation
 - i. Trustee Wyman explained that depreciation is accounted for in expanded budget
 - ii. Chief Revisky stated also that a salvage value is placed on every apparatus under the C.R.P.
 - g. (00:34:30) PC from Nick Shrauger: questions on the dates of the fiscal year, and on how Board came about the current budget and capital improvement plan
 - i. Nick S. on behalf of Pat W, who emailed asking [that the Board] appropriate funds with current needs in mind...[and] reduce taxable mills...
 - h. (00:41:00) Motion to move 500k to Capital Reserve made by Trustee Wyman, seconded by Trustee Zidack, and approved unanimously (4-0)
- 5. (00:41:30) Chief Revisky report
- 6. (00:52:54) Trustee Activities
 - a. Trustee Wyman stated that the audit process is going well and should be ready for presentation by the January Board meeting
 - b. Trustee Wyman and Chief Revisky attended a County Board member training session
- 7. (00:56:44) Announcements
 - a. No meeting in December
 - b. Next meeting is Tuesday, January 23rd at 7pm (one week later than normal)

ADJOURN