

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES
JOINT PUBLIC MEETING SYNOPSIS**

DATE: JANUARY 23, 2018 TIME: 7:00 p.m.
PLACE: Sourdough Fire Station, 4541 S. 3rd Ave.
BY: Hyalite Rural Fire District Board of Trustees

Trustee Kraft called the meeting to order and reminded the public that the meeting was being recorded. He also noted a correction to the published agenda that the meeting Adjournment would be after the Executive Session.

TRUSTEE IN ATTENDANCE:

Dave Kraft, Chairman
Pete Geddes, Vice-Chair
Walk Zidack, Treasurer
Chuck Tate, Secretary
Chuck Wyman, Trustee

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Brian Nickolay, Assistant Fire Chief
Lonna Braverman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Bob Ogren
Nick Shrauger
Will Charlton, Volunteer Firefighter
Colin Prato, Volunteer Firefighter

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

1. (00:00:22) Call for public comment. No public comments made.

HYALITE CONSENT AGENDA

1. (00:00:28) Trustee Wyman question why “Approval of Synopsis” was part of the Consent Agenda because it is simply a synopsis and not official minutes of the meeting. The Board does not approve meeting synopses. Trustee Kraft indicated “Approval of Synopsis” is removed from the Consent Agenda, leaving “Approval of Financial Report” and “Approval of Warrants” on the Consent Agenda.

Motion to approve the Consent Agenda was made and seconded. Vote was 5-0, unanimous approval.

REGULAR AGENDA

1. (00:01:23) Discussion and Decision – Audit Presentation
Trustee Wyman introduced Matt from Holmes and Turner, who presented the draft audit results. Matt stated Holmes and Turner issued a non-modified opinion in the main audit report on the financial statements, a “clean” report with no management comments. Holmes and Turner also

noted no material weaknesses or significant deficiencies in the second audit report on internal controls and compliance, with no instances of non-compliance and no management comments.

Trustees Kraft and Wyman noted that Rosie Brandt produced audit-ready financial statements for the audit, resulting in a reduced base cost for the audit.

There was no public comment.

Motion to approve the Audit Report as given by Matt from Holmes and Turner was made and seconded. Vote was 5-0, unanimous approval.

2. (00:06:46) Discussion and Decision – Blue Cross Blue Shield Policy Renewal

Maynard from Interwest presented information on the health insurance renewal, effective April 1, 2018. He reported that at last year's renewal, the rates had increased about 25-30%. This year, the increase will be about 10%. There are 2 plan choices: Gold 931 and an HSA-eligible plan. Currently, no employees are on the HSA-eligible plan. Maynard indicated the district could look at other plans if interested, and he would like to have a final decision on the plan selections by early March, 2018. He also indicated BCBS has a Telemed program available.

Trustees Geddes and Wyman suggested a subcommittee discuss the options with the employees and defer a decision until the next meeting. Materials were provided to the employees and a meeting will be scheduled with the employees to discuss.

There was no public comment.

3. (00:17:05) Discussion and Decision – Sourdough Firefighters Association Funds

Trustee Wyman reported that the Association was started many years ago, with a main purpose of accepting donations from the public which would be used on equipment, gifts, and activities for the volunteer firefighters. The main fundraising activity of the Association is the annual Pancake Breakfast. Currently, the Association officers are: Will Charlton, President; Katie Webster, Vice President; and Colin Prato, Treasurer.

The discussion was about if the Association funds should be managed solely by the Association through their own Association account or if the funds should be managed through the HRFD account. Proceeds from the 2017 Pancake Breakfast are currently in the HRFD account, earmarked specifically for the Association.

Trustee Zidack suggested the Association officers should investigate the current Association documentation, consider the options, discuss options with the volunteer firefighters and Chief Revisky, and return to the Board with a proposal.

There was no public comment

4. (00:50:55) Discussion and Decision – Trustee Elections

Trustee Wyman stated that a resolution must be passed by the Board regarding elections for 2 Trustee positions becoming available. Elections will be held May 8, 2018. Declaration of Candidacy forms must be filed with the County Election Department no later than February 12,

2018. We should also have forms available at the Sourdough Fire Station. Last year, the Board posted 2 notices in the Chronicle in addition to the notice made by the County Election Department and the posting on the HRFD website. The Board decided we would not post notices in the Chronicle this year. We will post the announcement of the two 3-year trustee position openings on the HRFD website, and provide a link to County's Candidacy form.

Trustee Wyman made a motion to adopt Resolution 2018-01 that a trustee election for Hyalite Rural Fire District to elect two (2) trustees shall be held on May 8, 2018. Motion was seconded by Trustee Zidack. There was no public comment. Vote was 5-0, unanimous approval.

5. (00:59:00) Chief Revisky Report

Chief Revisky presented his report. He also suggested to the Board the he and Assistant Chief Nickolay make a trip to the Pierce factory in Appleton, Wisconsin in order to finalize the specifications for the new truck. The Board agreed that would be a good approach. Trustee Geddes suggested they should also make a second trip before the truck is completed to ensure no changes should be made.

Public comment: Nick Shrauger asked if the new snow plow was in service and had been used. Chief Revisky reported it had been used extensively this year.

6. (01:18:00) Trustee's Activities

No Trustee activities to report.

7. (00:19:25) Announcements

Next Board meeting will be February 20, 2018 at 7:00pm, at the Sourdough Fire Station.

EXECUTIVE SESSION

(01:21:45) This portion of the meeting, Fire Chief Review, was closed to the public pursuant to MCA 2-3-2-3-(3)

ADJOURN

The meeting was adjourned at approximately 8:40pm